

**ARIZONA JUNIOR PAINT HORSE CLUB  
RULES AND REGULATIONS  
2016 Membership Year**

**SECTION I – MEMBERSHIP**

1. Members shall be admitted to the AJPHC upon written application to the APHC (parent club) accompanied by the current membership fees. By applying for membership, the applicant automatically agrees to be bound by and abide by the By-laws and Rules and Regulations of the AJPHC and APHC (parent club).
2. All members shall have equal rights, interests, and responsibilities with respect to the AJPHC and its property.
3. The membership year shall be from January 1<sup>st</sup> to December 31<sup>st</sup> irrespective of when membership fees are paid.
  - a. Exception: The membership of an individual who has never been a member of AJPHC joining after October 31<sup>st</sup> shall be extended to cover the following membership year.
4. Membership category shall be Youth, 1-Year: - \$20.00; Youth, 3-Year, \$50.00
5. Membership renewal notices and applications shall be published in the newsletter prior to December 31<sup>st</sup> each year. Delinquent memberships shall result in automatic suspensions from the AJPHC and forfeiture of all privileges. There shall be no penalty for reinstatement.
6. It shall be the responsibility of the members to notify the APHC (parent club) membership chairperson of any change in address or telephone number.

**SECTION II – MEMBERSHIP MEETINGS**

1. The annual membership meeting shall be held in March of each year in conjunction with the APHC (parent club) General Membership Meeting or at a regular membership meeting in that same month, as approved by the youth. Written notices including the date, time, place, and agenda shall be forwarded to all members a minimum of three (3) weeks prior to said meeting. The members attending shall constitute a quorum for the purpose of conducting business.
2. Special membership meetings may be called by the Advisory Board with written notice being forwarded to all members, a minimum of four (4) weeks prior to said meeting. Notices shall include date, time, place, and agenda. Only items included on the agenda may be voted upon. The members attending shall constitute a quorum for the purpose of conducting business.
3. Absentee or vote by proxy shall not be permitted at any membership meeting.
4. Membership actions shall be ratified by the membership at the annual meeting.

**SECTION III – OFFICERS AND DUTIES**

1. Any member may be nominated and elected to the offices of President and 1<sup>st</sup> Vice President provided that said member:
  - a. Is 14 years of age or older as of January 1<sup>st</sup> of the fiscal year.
  - b. Must be able to complete the term of office for the AJPHC fiscal year.
  - c. Has been a member of the AJPHC for one (1) year prior to the election.
  - d. Has previously served in an officer position on the AJPHC
  - e. Has attended fifty (50) percent (%) of the AJPHC meetings the previous year
2. Any member may be nominated and elected to the offices of Secretary, Treasurer, and/or Historian provided said member:
  - a. Has been a member of the AJPHC for one (1) year prior to the election.
  - b. Has attended fifty (50) percent (%) of the AJPHC meetings the previous year.
3. Officers will be requested to sign a contract defining their responsibilities. (See attached contracts). Contracts to be signed at the close of the annual membership meeting.
4. It is required each officer serve on at least (1) committee during term in office.
5. Officers may be removed from duties for just cause by a majority vote of the members. Just cause shall mean failure to attend three (3) meetings or performing the duties of the office as indicated on the signed contract. Officers shall be contacted by an Advisor regarding possible action.
6. Replacement of President: The 1<sup>st</sup> Vice President shall automatically become President.
7. Replacement of an Officer: The President shall appoint a member to the officer position, under the guidance of the Advisory Board.

**SECTION IV – NOMINATION AND ELECTION OF OFFICERS**

1. Election shall be held at the annual membership meeting in March. Voting shall be by written ballot. Only youth members in good standing are eligible to vote.
  - a. Absentee or vote by proxy will not be allowed.
2. The President shall appoint a Chairman for the Nominating Committee at or before the November meeting. The committee shall present a slate of nominees (with their permission) to the membership for approval at the

Arizona Junior Paint Horse Club – Rules and Regulations

December or January meeting. The slate of nominees will no exceed three (3) for each office to be elected. Additional nominations will be accepted from the floor at the annual membership meeting.

3. The slate of nominees shall be published in the February newsletter.
4. Those nominees receiving a simple majority of votes cast shall be elected. Elections shall begin with the President. Nominees not elected for a position can be nominated for subsequent officer's positions.
5. Results of the elections shall be forwarded in writing to the APHA Office within fourteen (14) days of the election and members within thirty (30) days.

**SECTION V – MEMBERSHIP MEETINGS**

1. Regular membership meetings will be held in conjunction with APHC horse shows and/or as deemed necessary by the Advisory Board.

**SECTION VI – RULE CHANGES**

1. Any member or standing committee may propose or recommend a rule change to the members for consideration and/or approval.
2. Approved rule changes, with the exception of those rules pertaining to show and contest or year end awards, shall become effective the following membership year (January 1<sup>st</sup> – December 31<sup>st</sup>) or as approved by the APHC (parent club) and voted on and approved through the APHC.

**SECTION VII – COMMITTEES**

1. Standing committees shall be created and empowered by the Advisory Board and shall consist of three (3) or more members.
  - a. Committees should be on a regular basis and submit written minutes and/or recommendations to the president for review and possible action.
2. The standing committees may be, but are not limited to:

Fundraising Committee	Circuit Awards Committee
Financial Committee	Community Service Committee
Nominating Committee	Activities Committee
3. The Chairperson and members of each committee shall be appointed annually as soon as possible following the Annual Meeting and published in the newsletter.
  - a. Committee Chairpersons and members shall serve on a membership year basis.
4. Special Committees may be appointed by the President to attend to special business. These committees shall serve for the duration of the special business or until replaced or disbanded.

**SECTION VIII – FINANCES**

1. The AJPHC shall operate financially on a fiscal year of April 1<sup>st</sup> to March 31<sup>st</sup>.
2. The Advisor shall be responsible for collecting, depositing and disbursing monies of the AJPHC.
3. All AJPHC monies shall be deposited in the official depository as designated by the APHC (parent club) and in the manner and accounts as prescribed.
4. AJPHC accounts and books shall at all times be open to the inspection of the members and the APHC (parent club).
5. A financial report shall be published in the APHC Newsletter within ninety (90) days of the close of the fiscal year.
6. It is recommended that a budget be adopted and/or approved annually.

**SECTION IX – YEAR END AWARDS**

1. Year-End Awards will be in accordance with current APHC (parent club) Rules and Regulations, Section X – Show and Contest and Section XI – Year-End Awards.

**SECTION X – DISCIPLINE**

1. Any member may be disciplined suspended or expelled from the AJPHC for:
  - a. Submitting false documents or records on any horse in order to enter that horse in any show sponsored/approved by the APHC (parent club).
  - b. Failure to pay when due any obligation owing the AJPHC/APHC within thirty (30) days after adequate notification has been given or submitting worthless check(s) in payment of obligations due.
    1. Person(s) failing to pay monies due may be reported to AJPHA/APHA.
    2. Monetary penalties will be assessed for returned checks and/or monies paid.
    3. Violations in any manner of the by-laws and or the Rules and Regulations of the AJPHC/APHC.
    4. Conduct endangering welfare or credit of the AJPHC/APHC
2. Violations or complaints must be submitted in writing, signed and dated to the President of the APHC (parent club).
3. Any investigation or disciplinary actions will be the sole responsibility of the APHC (parent club).

**AJPHC SCHOLARSHIP FUND REQUIREMENTS**

1. Must be a member in good standing with the Arizona Junior Paint Horse Club.
  2. Must participate in at least a minimum of fifty (50) percent (%) plus one (1) of the youth fundraising or youth club activities throughout the qualifying year. For example: selling raffle tickets, working at Youth Booth at APHC shows, securing donations, and participating in Presidential Service Project.
  3. Must attend at least fifty (50) percent (%) plus one (1) of the number of times held AJPHC meetings per qualifying year. It is the responsibility of each member to sign in at each meeting.
  4. Must participate in at least fifty (50) percent (%) plus one (1) of the number of times a community service activity is held.
  5. Must participate in at least 3 hours of club service (setting trail or jump poles, helping with banquet, etc.)
  6. Must complete a speech in front of the board detailing the year's activities and what/how the money will be used. (World Show or College)
  7. No abuse, verbal or physical, will be tolerated.
- \* Exceptions may be made at the discretion of the AJPHC Advisory Board, the Youth Committee, or the APHC Board of Directors.

**WORLD TEAM TOURNAMENT QUALIFICATION REQUIREMENTS**

1. Team member must be a member in good standing with the Arizona Junior Paint Horse Club.
  2. The Arizona Youth Team must consist of a minimum of four (4) members (2-3 Youth & 1-2 Walk-Trot Youth) and a maximum of eighteen (18) members (14-16 Youth & 2-4 Walk-Trot Youth).
  3. Each member must qualify by showing under a minimum of fifty (50) percent (%) plus one (1) of the number of times held for his/her division. If class held under all judges, the minimum will be ten (10). The number of judges credited will be from April - March with a minimum of four (4) shows.
  4. Each member must participate in at least a minimum of fifty (50) percent (%) plus one (1) of the fundraising or youth club activities throughout the qualifying year. For example:  
Working Trail and Jumping Warm ups                      Selling Raffle Tickets  
Working at Youth Booth at APHC shows                      Securing donations  
Participating in Presidential Service Project
  5. Each member must attend at least fifty (50) percent (%) plus one (1) of the number of times held AJPHC meetings per qualifying year. It is the responsibility of each member to sign in at each meeting.
  6. Selection for the Arizona Youth Team will be based upon a member being qualified under the above stated rules. Assignment for performance events will be based upon the following: Youth will be placed in their particular event by the top point earners from first place on down in each class. Youth moving up from 13 & Under age group to 14-18 age group during the qualifying year will carry forward all points accumulated in their 13 & under age group. Walk/Trot exhibitors moving up to 13 & Under age group will not be able to carry forward their Walk/Trot points because they had not been judged at the lope/canter in their Walk/Trot classes. Walk/Trot exhibitor selection will be done based on combined Western Pleasure and Horsemanship or Hunter Under Saddle and Hunt Seat Equitation points. The top two Walk/Trot exhibitors will be selected according to their qualifying regardless of the Event (Western or English). Performance event assignments will be determined by the Youth Committee, which is comprised of Youth Advisors, Executive Committee officers, and a member of the APHC Board of Directors.
  7. No team member may compete in more than two (2) events as primary rider unless minimal team participation requires modifications.
  8. \*To fill an alternate performance position on the Arizona Youth Team, an individual must have qualified for the team in at least one (1) performance event.
  9. Each selected Arizona Youth Team member must attend at least seventy-five (75) percent (%) of the team tournament meetings held prior to the World Show.
  10. Each selected team member and a parent shall sign a contract accepting the responsibilities of representing the AJPHC and APHC at the APHA World Show.
  11. All designated team members shall conduct themselves in a sportsman-like manner at ALL times during the American Junior Paint Horse Association (AJPHA) World Championship Show.
  12. No abuse, verbal or physical, will be tolerated.
  13. Team members shall remember at all times: they are ambassadors representing the Arizona Junior Paint Horse Club.
- \* Exceptions may be made at the discretion of the AJPHC Advisory Board, the Youth Committee, or the APHC Board of Directors.