

# ARIZONA PAINT HORSE CLUB, INC.

## RULES AND REGULATIONS

### 2020 Membership Year

#### **SECTION I – MEMBERSHIP**

1. Members shall be admitted to the APHC upon application and accompanied by the current membership fees. By applying for membership, the applicant automatically agrees to be bound by and abide by the By-Laws and the Rules and Regulations of the APHC.
2. All members shall have equal rights, interests and responsibilities with respect to the APHC and its property.
3. The membership year shall be from January 1st to December 31st, irrespective of when membership fees are paid. Fees are neither transferable nor refundable.
  - A. Exception: The membership of an individual(s) who has never been a member of APHC, and is joining after October 31<sup>st</sup>, the membership shall be extended to cover the following membership year.
4. Membership categories and fees shall be:

Annual 1-Year Membership		Three-Year Membership	
Youth	\$20	Youth	\$50
Adult	\$35	Adult	\$80
Husband/Wife	\$45	Husband/Wife	\$100
Ranch/Corporation/Business	\$45	Ranch/Corporation/Business	\$100

Adult members shall have one (1) vote. Husband/Wife and Ranch/Business/Corporation shall each have two (2) voting members. Youth members (as defined by APHA Rules), shall have no voting privileges.

5. A membership application must be submitted for each membership. Applications must be complete, accurate and legible to be accepted.
6. Membership renewal notices and applications shall be posted on the APHC website by December of each year. Delinquent memberships shall result in automatic suspension from the APHC, and forfeiture of all privileges. There shall be no penalty for reinstatement.
7. It shall be the responsibility of the members to notify the Membership Chairperson of any change in address or telephone number.
8. Past Presidents of the American Paint Horse Association and APHA Distinguished Service Award recipients who are residents of the State of Arizona shall be made Life Members of the Arizona Paint Horse Club.

#### **SECTION II - MEMBERSHIP MEETINGS**

1. The annual membership meeting shall be held in February or March of each year. Notifications including date, time, place and agenda shall be available on the APHC website a minimum of three (3) weeks prior to said meeting. The members attending shall constitute a quorum for the purpose of conducting business.
2. Absentee or vote by proxy shall not be permitted at any membership meeting.
3. Board actions shall be ratified by the membership at the annual meeting.
4. Meetings will be conducted under the Roberts Rules of Order.

#### **SECTION III - OFFICERS AND DIRECTORS**

1. Any member may be nominated and elected to the office of **President** provided said member:

- A. Is at least nineteen (19) years of age, as of January 1, and a current member of APHC.
  - B. Has been a member of the APHC for one (1) year prior to election.
  - C. Has previously served as a member of the Board.
  - D. Has not served in the same office for six (6) consecutive prior years. The office of President shall be a two-year term.
  - E. Has attended fifty percent (50%) plus one (1) of the Board meetings if they were a Board member the previous year. Directors at Large are considered Board members if membership requirements are met as per Section III.
2. Any member may be nominated and elected to the office of **1st Vice President** provided said member:
- A. Is at least nineteen (19) years of age, as of January 1, and a current member of APHC.
  - B. Has been a member of the APHC for one (1) year prior to election.
  - C. Has previously served as a member of the Board.
  - D. Has not served in the same office for five (5) consecutive prior years. The office of 1st Vice President shall be a 1-year term.
  - E. Has attended fifty percent (50%) plus one (1) of the Board meetings if they were a Board member the previous year. Directors at Large are considered Board members if membership requirements are met as per Section III.
3. Any member may be nominated and elected to the offices of **2nd Vice President** and **Secretary** provided said member:
- A. Is at least nineteen (19) years of age, as of January 1, and a current member of APHC.
  - B. Has been a member of the APHC for one (1) year prior to election.
  - C. Has attended fifty percent (50%) plus one (1) of the Board Meetings if they were a Board member the previous year. Directors at Large are considered Board members if membership requirements are met as per Section III.
4. The office of **Treasurer** shall be a Board appointed position with all rights as an elected Board member provided said member:
- A. Is at least nineteen (19) years of age, as of January 1, and a current member of APHC.
  - B. Has been a member of the APHC for one (1) year prior to election.
  - C. Has previously served as a member of the Board.
  - D. Directors at Large are considered Board members if membership requirements are met as per Section III.
  - E. The appointed Treasurer must be in good financial standing and may not have filed bankruptcy in the last 5 years, nor is said person preparing to file bankruptcy.
5. Any member may be nominated and elected as a Director provided said member:
- A. Is at least nineteen (19) years of age, as of January 1, and is a current member of APHC.
  - B. Has attended fifty percent (50%) plus one (1) of Board meetings if they were a Board member the previous

year.

6. **Per APHA Rule Article IX** , Regional Club officers and their Executive Board members are required to carry an APHA membership to show support of the organization it is responsible for promoting.
7. No member shall simultaneously serve as an Officer and a Director.
8. **A husband/wife or immediate family member cannot serve simultaneously as an officer.**
9. The number of Directors to be elected will be determined at any regular meeting by the Board prior to the annual Membership meeting according to the current membership in the APHC.
10. In addition to the Directors elected, past Presidents of APHC shall be Directors at Large/Board Members with all the privileges of an elected Director as long as they remain members of APHC.
11. Officers and/or Directors may be removed from duties for just cause by a majority vote of the Board. Just cause shall mean missing three (3) consecutive Board meetings in a given fiscal year, not performing the duties of the office, or as a result of disciplinary action as outlined in the DISCIPLINE Section XIII. Officers and/or Directors shall be notified by the President regarding possible removal action(s).
  - A. Replaced Officers and/or Directors shall relinquish Board member privileges, and will not be eligible for re-election the following year.
12. Replacement of President: The 1st Vice President shall automatically become President, and 2nd Vice President shall automatically become 1st Vice President. The position to be filled then becomes 2nd Vice President.
13. Replacement of Officer(s): The President shall appoint a current Director to the Officer(s) position. The position to be filled then becomes that of a Director(s).
14. Replacement of Director(s): The Director position(s) shall be filled by the person receiving the most votes during the election at the previous annual meeting, after the designated number of Directors have been filled. Upon depletion of eligible person(s), the Board shall appoint the replacement from the General Membership.

#### **SECTION IV - NOMINATION AND ELECTION OF OFFICERS AND DIRECTORS**

1. Elections will be held at the annual membership meeting in February or March. Voting will be by written ballot. Adult members shall have one (1) vote. Husband/Wife and Ranch/Business/Corporation shall each have two (2) voting members. Youth members (as defined by APHA Rules), shall have no voting privileges.
  - A. Absentee or vote by proxy will not be allowed.
2. The President will appoint a Chairman for the Nominating committee at or before the November Board meeting. The Chairman will present a slate of nominees (with their permission) to the Board for approval at the January meeting. The slate of nominees may include a maximum of two (2) in number for each Officer, and three (3) in number for each Director position. Additional nominees can be accepted from the floor at the annual membership meeting.
3. The slate of nominees shall be posted on the APHC website in February.
4. The membership may elect seven (7) Directors for a two-year term of office from the slate of nominees. When deemed necessary by the Board, two (2) additional Directors may be appointed by the President to ensure quorum representation, director shortage, or adequate representation in an area of the state. The number of Directors to be elected will be determined at any regular meeting by the Board prior to the annual Membership meeting according to the current membership in the APHC. The maximum number of Directors shall not exceed sixteen (16).
5. Those nominees receiving a simple majority of votes cast shall be elected. Elections shall begin with the

President. A record of votes received by Director Nominees shall be retained for future use in determining Director replacements if necessary.

6. The secretary shall forward results of the election to APHA within fourteen (14) days of the election and posted on the APHC website within thirty (30) days.

## **SECTION V – DUTIES AND POWERS OF THE BOARD**

1. The board shall be comprised of Officers and Directors.
2. It is the duty of the Board members to attend all regularly scheduled or special meetings of the board and to serve on a minimum of one (1) committee.
3. The Board shall have the power and authority to make, amend, repeal, and enforce such rules and regulations, not contrary to law, the certificate of incorporation or the By-Laws as they may deem expedient concerning the conduct, management and activities of the club, the admission, classification, qualification, suspension and expulsion of members, removal of Officers or Directors, the rules and regulations governing the procedure of suspension, expulsion and removal, the fixing and collection of dues and fees, the conducting of shows, contests, exhibitions, races, sales and social function, Board of Director meeting dates, and all other details relating to the general purposes of the club.
4. Actions of the Board are subject to revision/amendment by the members at the annual or any special meeting of the membership provided written notice of intention to revise or amend has been published prior to said meeting.
5. An Executive Board comprised of the President, 1st Vice President, 2nd Vice President, Secretary, Treasurer and one director, if available/deemed necessary, shall have the power to make emergency decisions that cannot wait until a regularly scheduled Board meeting. The additional member shall be appointed by the President. The President shall have no vote at an Executive Board meeting except to break a tie vote. Executive Board meetings may be conducted by phone conference. A simple majority constitutes a quorum. Any decisions made by the Executive Board must be ratified by the entire Board of Directors at the next scheduled Board of Directors meeting.

## **SECTION VI – INDEMNIFICATION**

1. Each officer, director and committee member of the Club shall be indemnified by the Club against all costs, expenses and liabilities reasonably incurred by him/her in connection with/or resulting from any action, suit or proceeding to which he/she may be made a party by reason of his or her being or having been a director/officer or committee member of the Club, except in relation to matters which shall have been occasioned by the willful misconduct or dishonesty of such officer, director or committee member. The foregoing right indemnification shall cover amounts paid in settlement of any such action, suit or proceeding when such settlement appears to be in the interest of the Club. The foregoing right shall be in addition to any other rights to which such officer, director or committee member may be entitled as a matter of law.

## **SECTION VII – BOARD MEETINGS**

1. The Board shall meet no less than quarterly the third (3<sup>rd</sup>) Wednesday of the chosen month with the exception of the annual meeting. **Board meeting dates may be changed to accommodate schedules if an in-person or email vote is conducted by the President and it passes through a majority.**
2. Board meetings shall be open to all members. Any member in attendance may enter into discussion, but cannot make, second or vote on any motion.
  - A. Disciplinary Board meetings shall be closed to the General Membership.

3. Any member who wishes to address the board regarding any issue resolution may do so by one of the following actions:
  - A. By written request, addressed to the APHC Board of Directors and sent to the APHC President to be placed on the agenda of an upcoming APHC Board Meeting.
  - B. The Board may refer to specific committee(s) for study prior to making a decision.
4. Special Board meetings may be called by the President, or at the request of the majority of the Board members. Each Board member must be given forty-eight (48) hours' notice of the time, place, and agenda of special meetings.
5. A majority of Board members shall constitute a quorum for the transaction of business at any regular or special Board meeting. EXCEPTION: if a quorum is not present, Director(s) at Large in attendance may be counted to complete a quorum for the transaction of business.
  - A. Absentee or vote by proxy shall not be permitted at any Board of Directors' meeting. EXCEPTION: If a vote is requested by the President or an Executive Committee officer by email, as necessary between regular Board meetings, Directors may respond with their vote in writing or by email response. No verbal, text, or social media responses will be counted.
6. Meetings will be conducted under Roberts Rules of Order.

### **SECTION VIII- RULE CHANGES**

1. Rule changes may be proposed or recommended by any member, standing committee or board member, but must go to the appropriate committee for consideration/discussion prior to being presented to the board for approval. Rule change must be in written form on APHC recommended form.
2. Approved rule changes shall become effective the following membership year (1/1 – 12/31).
3. General Rules and Regulations shall be reviewed annually and approved by the Board by the November meeting. Show and Contest and Year-End Award Rules to be published for the membership in December.

### **SECTION IX – COMMITTEES**

1. Standing committees shall be created and empowered by the Board of Directors and shall consist of three (3) or more members.
2. Committees should meet a minimum of once a year and submit written minutes and/or recommendations to the Board for review and possible action.
3. The standing committees may be, but are not limited to:
  - Amateur
  - Show and Contest/Finance/Futurity
  - Awards/Sponsorship
  - Membership
  - Youth
  - Banquet
  - Website/Public Relations
  - Rules
- A. Committee guidelines have been established and shall be made available to the Chairperson. It is the Chairperson's responsibility to provide committee members with these guidelines.
4. The Chairperson and members of each committee shall be appointed by the President annually as soon as possible following the Annual meeting, and posted on the APHC website.
  - A. Committee Chairpersons and members shall serve on a membership year basis.

5. The President may appoint special committees. These committees shall serve for the duration of the special business, or until replaced or disbanded.
6. Removal of a Committee Chairperson or member shall be brought to the Board for review and action.

## **SECTION X – FINANCES**

1. The APHC shall operate financially on a fiscal year of April 1<sup>st</sup> through March 31<sup>st</sup>.
2. The Finance Committee Chairperson shall submit recommendations for any changes in expenditures or procedures to the Board for approval on or before the December meeting.
3. All APHC monies shall be deposited in an official depository as designated by the Board and in the manner and accounts as prescribed. All monies collected by special interest groups shall be forwarded to the Treasurer for deposit in the official depository in a timely fashion or deposit in special accounts that have been established & approved by the Board.
  - A. Special accounts may be established with Board approval, providing that all statements are mailed directly to the Treasurer. The Treasurer will forward a copy of the statement to the appropriate individual.
4. All disbursements of monies of the APHC shall be by check or electronic card, and an accounting of disbursements shall be presented to the Board.
5. A \$50.00 penalty will be assessed on all returned checks.
6. Monies due APHC will be considered delinquent if not paid within thirty (30) days from date of bill and may be turned over to APHA for collection and possible penalties.
7. Elected National Directors and Alternate may be reimbursed a maximum of \$300 per director/alternate per trip for airfare and room expenses when attending APHA Convention, providing they are members in good standing in APHC and have attended the monthly board meetings on a regular basis.
  - A. The Board reserves the right to deny reimbursement for non-compliance.
8. Show secretarial/office services will be contracted by the Show and Contest Committee Chairperson with Board approval. Horse show personnel for shows may be paid per show as follows according to market value and experience, with no additional monies paid for mileages:  
  
SHOW MANAGER: \$250-~~\$350~~/show day plus expenses  
RING CREW: Not to exceed \$75/day  
ANNOUNCER: \$150-~~250~~/show day  
SECRETARY: \$600/show day plus expenses  
RING STEWARDS: \$125-175/show day  
GATE PERSON: \$125-175/show day  
STALL/BARN MANAGER: \$150-175/show day
  - A. Mileage for hauling the show equipment trailer may be paid at \$0.45 per mile with no limitation on number of miles.
9. APHC will submit a 1099 form to the Internal Revenue Service, as required by law, for any person (member or non- member) who has met the reporting requirements specified by the IRS in a calendar year.
10. The Treasurer is responsible for seeing that Federal & State tax returns are filed annually. Accounts and books may be audited from time to time by an outside auditor if deemed necessary.

11. APHC accounts and books shall, at all times, be open to the inspection by the Board and any member in good standing.
12. An annual financial report shall be posted on the APHC website as soon as feasible after the close of the fiscal year.
13. It is recommended that a budget be adopted and/or approved annually.

## **SECTION XI – SHOW AND CONTEST**

1. The APHC will not be responsible for any loss, damage or injury to horses exhibited or persons present or for any article of any kind or nature that may be lost, stolen, destroyed or injured in any way. Each exhibitor will be solely responsible for any consequential or other loss, injury or damage done to, or occasioned by, or arising from any horse or article owned by him, and shall indemnify the APHC and the hosting facility against all legal or other proceedings, claims or demands of any kind or nature, or that may arise from the participation or other actions of such exhibitor or the person in charge of exhibitor's horse or article.
2. All shows and contests sponsored/approved by the APHC shall be conducted in accordance with the rules and regulations in the current APHA rule book.
3. When the Board has approved all show dates and locations, a show calendar will be available via APHC Website.
4. A premium list will be available via APHC Website a minimum of 30 days preceding the show and shall include: Starting time of the show, order of halter and performance classes, name(s) of Judge(s), names and telephone numbers of the manager and secretary, rules for entries, entry deadline, entry fees, how entry fee is to be paid, awards and other information.
5. Classes to be offered at each show shall be established and approved by the Board.
6. Classes that may be offered at APHC sponsored shows are the classes that are approved by APHA within the corresponding year.
  - A. Two-Year-Old riding classes can be offered after May 15<sup>th</sup> per APHA Rules.
  - B. Yearling Longe Line will not start prior to May 15<sup>th</sup> per APHA Rules, SC 185 E.4.
7. Non APHC sponsored shows or shows combined with other breeds need not meet the above class requirements. All Breed classes and All Breed Walk/Trot can be added to any APHC show in any division.
8. Additional classes may be included if recommended by the Show & Contest Committee and approved by the Board.
9. Awards to be offered at each show shall be High Point & Reserve High Point **Youth Walk/Trot 10 & Under, Youth Walk/Trot 11-18, Novice Youth, Youth 13 & Under, Youth 18 & Under, Novice Amateur, Amateur Walk/Trot, Amateur All Ages, Amateur 45 & over, Amateur Solid Paint Bred, Open Solid Paint Bred Horse, Green Horse, Jr. Open Performance & Sr. Open Performance Horse, All Breed Walk/Trot and All Breed.** The requirements for each award offered to be printed in the premium.
  - A. In the event of ties for High Point or Reserve High Point, the placings of exhibitors involved in the tie will be used to determine winner. If necessary due to tie of placings, Judge A as listed in premium will be tie-breaker judge.
  - B. Paint-O-Rama awards will be established and approved by the Board on an annual basis and may vary from above.
  - C. Additional awards may be offered as approved by the Board.
  - D. Points will be tabulated as outlined in YEAR END AWARDS Section.
10. General Show Rules:

- A. ALL Breed classes are open to ALL horses, and to any exhibitor. Exhibitors in this division are not required to own their horses. All horses and exhibitors will comply with all APHA rules, with exception of ownership/breed registration. All Breed awards are based on the horse.
- B. Entries must be made on forms provided by APHC, or online by the show secretary for that show. They must be completed accurately and legibly with all information requested. Copies of horses' registration papers and membership cards for all exhibitors must accompany the entry form. Exhibitors are responsible for entering correct classes before and during the show.
- C. Exhibitors/horses in the first five (5) classes must be entered one half (1/2) hour prior to the scheduled starting time of the show, or they may not be allowed to show.
- D. Entry fees need not accompany pre-entries. Exhibitors will not be charged for scratched classes but could be charged class fee for failure to scratch class before class is called.
- E. Penalties will be assessed for:
  - 1. Entries not postmarked by the deadline. (Phone entries not accepted.)
  - 2. Incomplete/illegible entry forms and/or failure to send copies of registration papers and exhibitor membership cards.
  - 3. Checks returned for insufficient funds.
  - 4. Failure to check out of the office without leaving an open check.
  - 5. Stall/tack room reservations/payments made after the entry deadline. Stall refunds **will be refunded at 50%** for no shows and cancellations made within 24 hours prior to beginning of show. **Prior to that refunds will be made at 100%.** We will refund stalls **100%** with certified veterinary letter of reason of cancellation.
- F. The age of a Youth or Amateur competitor on January 1st shall be maintained throughout the calendar year and will determine the age group in which that person will compete.
- G. APHA rules require show management to see an APHA membership card and a current Amateur/ Novice Amateur/ Novice Youth card (or copy) at each show prior to receiving entry number (Rule SC-160).
- H. APHA rules require show management to inspect horse's registration papers (or copy) at each show prior to receiving entry number (Rule SC-160.C).
- I. Failure by exhibitor to display the correct entry number in a visible manner while being judged shall result in disqualification from class. (Rule SC-160.H) Entry numbers are to be worn as follows: Halter on exhibitors back; English on exhibitors back or on English pads with place for numbers on each side; Western on both sides of the horse; Pleasure driving on the exhibitors back or back of cart. Failure to display entry number in this manner may result in disqualification and exhibitor may be excused from the arena.
- J. Exhibitors will be disqualified if assisted by electronic audio aids while showing in a class. (Rule SC-070.B). Exception: An exhibitor with special needs must present a copy of the approval letter from the APHA Executive Board stating the accommodations necessary and classes to be exhibited in. Show Management shall inform the judges of any special accommodations being used.
- K. Classes will run in order listed. Anyone requiring a tack change must notify the gate person at least one class prior to the change.
- L. Thirty (30) second gate calls will be enforced. It is the responsibility of the exhibitor to be at the entry gate when class is called.



- M. Course patterns will be posted near the entry gate a minimum of one (1) hour prior to the class. Show management will determine the working order.
  - N. All judged classes will be conducted in accordance to the APHA Rule Book.
  - O. The Show Committee has the right to interpret AND ACT ON all questions regarding the show.
  - P. The horse show office will not be able to cash personal checks.
11. The Board shall establish and approve all show fees.

## **SECTION XII – YEAR-END AWARDS**

1. Nationally approved classes in each division that have been held under a minimum of Eight (8) judges in a given year will be eligible for year-end awards.
  - A. Non-nationally approved classes may be designated to receive awards if approved by the Board.
  - B. Participation awards may be presented to Walk/Trot, Youth, Novice Youth, Novice Amateur, Amateur and Open exhibitors.
2. Year-end awards to be presented in each division are:
  - A. First and Second place in each Walk/Trot, Novice Youth, Youth, Novice Amateur, Amateur, Amateur Walk/Trot, Open, Amateur Solid Paint Bred, Open Solid Paint Bred and ALL Breed.
    1. Division class placing to be based on total point accumulation of those horses and exhibitors meeting the eligibility requirements.
    2. Grand & Reserve points will not be included in these awards.
    3. In the event of a tie for first place, the exhibitors/horses shall receive equal awards and there will be no second place; in the event of a tie for second place, the exhibitors/horses shall receive equal awards. The same procedure will apply for three- or four-way ties.
3. Grand and Reserve Champion Mare, Stallion and Gelding will be recognized based on total point accumulation earned in Grand and Reserve classes.
  - A. Must qualify in respective halter class for point accumulation to receive awards.
4. Overall High Point and Reserve High Point Horses/Exhibitors in **Youth Walk/Trot10 & Under, Youth Walk/Trot 11-18, Novice Youth, Youth 13 & Under, Youth 18 and Under, Novice Amateur, Amateur Walk/Trot, Amateur All Ages, Amateur 45 & over, and Green, Junior & Senior Horses in the open divisions and ALL Breed and ALL Breed Walk/Trot** will be recognized with a horse related item based on total point accumulation of these horses/exhibitors providing they have competed in a minimum of three (3) performance classes and have met the eligibility requirements.
  - A. Halter points will count in all divisions except **Youth Walk/Trot, Novice Youth, Novice Amateur, Amateur Walk/Trot All Breed and ALL Breed Walk/Trot**. (not to include grand and reserve points) but are not mandatory for year-end or show high point awards.
  - B. Points will be totaled only from those classes that meet the fifty percent (50%) plus one (1) requirement (Section XII, Rule 6).
  - C. In the event of a tie for first place, the exhibitors/horses shall receive equal awards and there will be no second place; in the event of a tie for second place, exhibitors/horses shall receive equal awards.
  - D. Points earned in the 3-year old Hunter Under Saddle and Western Pleasure classes, which are only offered at PORs, will count toward Junior Open Year End High Points.

5. Year-end division award eligibility requirements are:
- A. Owners/lessees of horses competing in the open division must be current members of APHC prior to the accumulation of state points for year-end awards.
    - 1. New owners or Lessees must be current members of APHC prior to continuing the accumulation of state points. There is a 30-day grace period after each show in which to join so that points from that show may count toward year-end awards.
    - 2. When horse's registration papers are in process of transfer with APHA, the new owner must forward a copy of registration papers with new owner & date of transfer to the show secretary within sixty (60) days of a show in order for state points from that show to be recorded.
  - B. Exhibitors competing in the **Novice Youth, Youth 13 & Under, Youth 18 and Under, Novice Amateur, Amateur All Ages and Amateur 45 & over** divisions must be current members of APHC prior to the accumulation of state points for year-end awards, and the horse must be owned or leased through APHA by the exhibitor or a member of the family. (YP-015 & AM-020) There is a 30-day grace period after each show in which to join so that points from that show may count toward year-end awards.
  - C. Exhibitors competing in the Youth APHA-Approved Walk/Trot **divisions** must be current members of APHC prior to accumulation of state points for year-end awards but need not own the horse they are exhibiting. There is a 30-day grace period after each show in which to join so that points from that show may count toward year-end awards.
  - D. Exhibitors competing in the ALL Breed **divisions** must be current members of APHC prior to accumulation of state points for year-end awards but need not own the horse they are exhibiting. There is a 30-day grace period after each show in which to join so that points from that show may count toward year-end awards.
  - E. Horses/Exhibitors in all divisions must compete in a minimum of fifty percent (50%) plus one (1) of the number of Judges the class has been offered during the calendar year (i.e. if the class offered under eighteen (18) Judges, the minimum number is ten).
  - F. Horses/Exhibitors in all divisions must have placed ahead of at least one (1) horse during the show year, except for Leadline and APHA Youth Walk Trot Exhibitors. All other Year-End rules apply.
    - 1. These points will, however, count toward overall high point awards when the number of shows requirement has been met.

6. Year-end show points will be tabulated in each division as follows:

A.	<u># of horses in the class</u>	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>	<u>5<sup>th</sup></u>	<u>6<sup>th</sup></u>
	1	1					
	2	2	1				
	3	3	2	1			
	4	4	3	2	1		
	5	5	4	3	2	1	
	6 & over	6	5	4	3	2	1

B. Grand Champions shall receive two (2) points & Reserve Champions one (1) point.

7. The year-end awards shall be determined by totaling the accumulated points earned in eligible classes/divisions at all APHC sponsored or approved shows from January 1st through December 31st.
- A. Points will be accumulated on a one horse/one rider basis in the **Youth Walk/Trot 10 & Under, Youth Walk/Trot 11-18, Novice Youth, Youth 13 & Under, Youth 18 & Under, Novice Amateur, Amateur Walk/Trot, Amateur All Ages, and Amateur 45 & over.**

1. Exception: Youth Lead Line points will be accumulated on the rider regardless of the horse that he/she is showing.
  - B. When youth exhibitors compete in 18 & Under classes, or the classes are combined at a show, points will be awarded to the youth in their age group according to the number of entries in the class.
  - C. When Amateur exhibitors compete in all age classes, or the classes are combined at a show, points will be awarded to the Amateur in their age group according to the number of entries in the class.
  - D. Points will be accumulated on the horse for the All Breed Division.
  - E. If a colt is gelded during the show year and has shown in both sex divisions, points will not be combined; however, the number of judges will be combined to meet the number of Judges requirement.
8. Officers, Directors and Directors at Large may receive appreciation awards provided they are members in good standing and have attended fifty percent (50%) of the Board meetings.
    - A. Newly appointed Officers and Directors may be recognized
  9. Other special/recognition awards may be presented if approved by the Board.
  10. Monies to be spent on awards shall be determined & approved by the Board on or before the November Board meeting based on:
    - A. The profit (loss) from horse shows held the previous year.
    - B. The overall financial condition of the Club.
    - C. Monies available from special interest group(s) fund raising activities as determined by the special interest group(s).
  11. If an exhibitor/horse is receiving three (3) or more first & second place awards in a division on a one-horse basis, the Awards Committee, at their sole discretion, may combine the allocated monies for each award for a horse-related item. Requests for special horse related items might be honored provided the Awards Committee has the information in a timely fashion. All awards to be obtained by the Awards Committee.
    - A. Cash will not be given in lieu of awards.

### **SECTION XIII – DISCIPLINE**

1. Any member may be disciplined, suspended/expelled by or from the APHC for:
  - A. Submitting false documents or records on horses to be entered in any show sponsored by the APHC and approved by the APHA.
  - B. Failure to pay monies due the APHC within thirty (30) days after adequate notification has been given, or by submitting a worthless check(s) in payment of monies due.
    1. Person(s) failing to pay monies due for show fees may be reported to the APHA.
    2. Monetary penalties will be assessed for returned checks, invalid credit cards, and late payments.
  - C. Violations in any manner of the By-Laws or Rules and Regulations of APHA or APHC.
  - D. Any conduct endangering the welfare or credit of APHC.
2. The Executive Board shall have the sole authority to investigate ALL possible or alleged violations or complaints.

- A. In order for a complaint to be considered for investigation, it must be in writing, signed and dated. The individual(s) filing the complaint must be prepared for full disclosure of the complaint to the party(s) concerned in the complaint.
  - B. The President shall have the authority to schedule a hearing before the Board of Directors if it is determined there is sufficient cause.
  - C. If an Officer(s) is subject to an investigation, that person(s) shall not serve on the investigative committee.
3. If it is determined there is sufficient cause for a hearing, person(s) will be notified by certified letter not less than twenty-one (21) days of the time and place for the hearing and will receive a copy of said allegation(s). At this time and place, he/she must appear in person to be heard and to present evidence on his/her own behalf. Hearings shall be closed to the General Membership.
- A. A majority of the Board of Directors shall constitute a quorum for the purposes of the hearing.
  - B. Complainant must appear at the hearing. If complainant fails to appear at the hearing the allegations will be dismissed.
  - C. If an Officer(s) or Director(s) is subject to a hearing, that person(s) shall not vote during the hearing.
  - D. The Board of Directors shall determine the extent of any disciplinary action by majority vote, and the decision shall be final and binding on all parties.
  - E. All parties involved in the complaint shall be excused from the hearing while the Board determines the extent of the disciplinary action.
4. In the event any disciplinary action is taken against a member or non-member, the action shall be posted as soon as possible on the APHC website.
5. On or after such time as any person has been suspended, expelled or otherwise disciplined, the following restrictions shall apply:
- A. May continue to participate in APHC approved shows but shall not earn state points during the period of suspension.
  - B. Shall not be eligible for year-end show awards if suspended for a period of six (6) months or more, or if expelled from the APHC.
  - C. Shall not be allowed to participate in APHC sponsored functions such as meetings, trail rides, social activities, etc.
  - D. In the event disciplinary action is taken against a Board Member, all Board privileges shall be relinquished for the term of office and a replacement named.
  - E. Person(s) shall relinquish all rights, interests and responsibilities in the APHC if expelled, or during the period of suspension.
6. Person(s) suspended by the APHA will automatically be suspended by the APHC.
7. Conflict of Interest. By adoption of these rules, the Board of Directors recognizes that ultimate success of APHC and its programs depends, to a large degree, on the sound judgment and unbiased attitude of a few, who are its Officers, Directors, and Committee members.
- A. An Officer/Director/Committee member shall avoid a business or personal situation having a potential for conflict with their responsibilities to APHC, or which could compromise their first duty to further the purposes and policies of APHC or appear to conflict with them.

- B. Self-Interest. An Officer/Director/Committee member shall refrain from the use of APHC, its personnel or property to further their own purposes or business gain and shall avoid situations or receipt of benefits that hint of favoritism. An Officer/Director/Committee member should not use his/her position for personal gain.
- C. Confidentiality: An Officer/Director/Committee member shall provide an atmosphere which allows for candid and frank discussion of personal views. Said Officer/Director/Committee member shall not divulge information deemed to be confidential.
- D. Opposing points of view: A director/alternate/committee member will endeavor to foster harmonious relationships with other committee members by frank and good faith discussion in meetings, and, at all times be open minded, recognizing that expression of opposing views is often healthy to ultimate committee decision.